

**What is included in the registration fee?**

Upon registration all attendees will be invited to an instant messaging group for connecting with other attendees, speakers, and the MT team, both before and after the event itself. Each attendee will also become a Manager Tools Personal Licensee for 5-years from the date of registration.

We welcome you to join us starting with an advanced meet-and-greet which will take place in the lobby of the hotel beginning at 12pm on October 25, the day prior to the event

Your registration fee covers your conference pass for 2 full days (October 26th and 27th), breakfast and lunch on both days as well as beverages and snacks throughout. A cocktail reception, followed by dinner will also be hosted for all attendees on Wednesday night, October 26th, which is included in your fee.

Will I be able to register onsite?

If the conference has not already reached its capacity, you can register onsite for the full conference rate of \$3000.

Where is The M Conference?

The Renaissance Chicago Glenview Suites Hotel - 1400 Milwaukee Avenue,
Glenview, Illinois 60025 USA

What are the conference dates?

The day before the conference begins, October 25th, starting at 12pm we'll be hosting a meet-and-greet in the lobby of the hotel. Any interested attendees are welcome to join.

The conference officially begins on Wednesday October 26th, 2022, at 7am, and continues through Thursday October 27th, 2022, at 4pm. There is also a dinner on Wednesday night which begins at 6pm.

When should I arrive for the conference?

Registration and event check-in are available starting Wednesday October 26th at 7:00 am. However, we invite registered attendees to join us for an optional meet-and-greet on October 25th, starting at 12pm, in the lobby of the hotel.

**How do I book my hotel room?**

Book your hotel accommodations at the Renaissance Chicago Glenview Suites Hotel by visiting this link specially created for our event:

<https://www.marriott.com/event-reservations/reservation-link.mi?id=1636062982859&key=GRP&app=resvlink>.

We have a room block at this property under Manager Tools. Alternately you can call the Hotel directly by calling (847) 803 9800.

What is the hotel's cancellation and refund policy?

Please contact the Renaissance Chicago Glenview Suites Hotel directly by calling (847) 803 9800 for cancellation details.

What should I Wear?

October in Chicago is a pleasant autumn month with warm to cold weather conditions. Historical temperature averages hover between 43 – 62 degrees.

Recommended attire for The M Conference is business casual. Indoors, please remember to dress warmly and bring a sweater. Our room will be very cold as you'll be moving around throughout the day.

Which airport is closest to the Renaissance Chicago Glenview Suites Hotel?

The main airport servicing the area is [Chicago O'Hare International Airport \(ORD\)](#). ORD airport provides a variety of ground transportation, however, please note that this hotel does not offer a shuttle service from the airport to hotel.

Who should I contact if I have special dietary needs?

If you have food allergies or require special dietary assistance, you can specify while registering or email us at mconference@manager-tools.com.

If you still have questions, email us at mconference@manager-tools.com.